

University Institute of Chemical Technology  
North Maharashtra University, Jalgaon

A - PRIMARY ACCOUNTABILITIES			SUPPORTING EVIDENCE
SELF-REVIEW QUESTIONS		Assessment	
1	Has the Governing Body approved the institutional strategic vision, mission and plan - identifying a clear development path for the institution through its long-term business plans and annual budgets?	1.5	<p>Yes.</p> <ul style="list-style-type: none"> <li>• Vision &amp; mission of the institute are clearly prepared and placed on the website of the university.</li> <li>• Preparation and approval of long term strategic plans of TEQIP are approved in BoG.</li> <li>• The annual budget of the institute for the year 2013-2014 has been approved in the senate of the university, however the grant sanctioned by the world bank &amp; ministry of HRD under TEQIP-II has been budgeted in the BoG meeting dated 17-04-2013</li> <li>• The BoG has approved the plan of training of the faculty members for the TNA, pedagogy and effective leadership strategies.</li> <li>• The BoG has also approved training for non-teaching staff.</li> <li>• The BoG has approved seed money grant for the research work to the faculty members</li> <li>• Teaching assistantship to M.Tech Students &amp; research assistantship to Ph.D. student is approved by the BoG.</li> <li>• The BoG has also approved the research adviser.</li> </ul>

2	<b>Has the Governing Body ensured the establishment and monitoring of proper, effective and efficient systems of control and accountability to ensure financial sustainability (including financial and operational controls, risk management, clear procedures for managing physical and human resources.)?</b>	1.2	<p>Yes.</p> <ul style="list-style-type: none"> <li>• For the sustainable development of the institute the financial accountability has been given to the nodal officer finance under the control of Director of the institute &amp; Registrar of the university.</li> <li>• The procurement is controlled by the nodal officer keeping synchronization with the head of the departments.</li> <li>• The human resource is governed by the nodal officer academics.</li> <li>• The BoG has appointed two BoG members to look after the control &amp; sustainable management of the institute.</li> </ul>
3	<b>Is the Governing Body monitoring institutional performance and quality assurance arrangements? Are these benchmarked against other institutions (including accreditation, and alignment with national and international quality assurance systems) to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and enhance institutional reputation?</b>	1.8	<p>Yes.</p> <ul style="list-style-type: none"> <li>• Internal Quality Assurance Cell (IQAC) of University is appointed by Vice Chancellor and Chairman of the BoG.</li> <li>• The academic audit is done by the IQAC.</li> <li>• The institute, under the umbrella of the university, has been accredited by NAAC, Bangalore.</li> <li>• The institute is going third time for NAAC accreditation under the umbrella of university.</li> <li>• The BoG has also approved the process of the NBA accreditation by appointing the coordinator for NBA process.</li> </ul>
4	<b>Has the Governing Body put in place suitable arrangements for monitoring the head of the institution's performance?</b>	1.5	<p>Yes.</p> <ul style="list-style-type: none"> <li>• The Performance of the Head of the institute is judged by the BoG at the time of BoG meeting. Since the BoG meetings are conducted frequently (within 2 months), hence the performance of the head of the institute is monitored continuously with the presentation of the report of the institute.</li> </ul>

<b>B - OPENNESS &amp; TRANSPERENCY IN THE OPERATION OF GOVERNING BODIES</b>			<b>SUPPORTING EVIDENCE</b>
<b>SELF-REVIEW QUESTIONS</b>		<b>Assessment</b>	
1	<b>Does the Governing Body publish an annual report on institutional performance?</b>	1.0	Yes. <ul style="list-style-type: none"> <li>Annual report on institutional performance is published by university every year.</li> </ul>
2	<b>Does the Governing Body maintain, and publicly disclose, a register of interests of members of its governing body?</b>	1.0	Yes. <ul style="list-style-type: none"> <li>Minutes of the meeting of BoG are circulated to all the members and it is finalized after the incorporating the comments of the members.</li> </ul>
3	<b>Is the Governing Body conducted in an open a manner, and does it provide as much information as possible to students, faculty, the general public and potential employers on all aspects of institutional activity related to academic performance, finance management?</b>	1.0	Yes. <ul style="list-style-type: none"> <li>5 BoG meetings were held in 2013 and the minutes of the meetings are uploaded on the website.</li> <li>The minutes of the meeting of BoG are sent to all BoG members, NPIU, SPFU, DTE of the State and all HOD's.</li> <li>The Mandatory Disclosure of the information is uploaded on website.</li> </ul>

C - KEY ATTRIBUTES OF GOVERNING BODIES		SUPPORTING EVIDENCE	
SELF-REVIEW QUESTIONS		Assessment	
1	Are the size, skills, competences and experiences of the Governing Body, such that it is able to carry out its primary accountabilities effectively and efficiently and ensure the confidence of its stakeholders and constituents?	1.0	Yes. BoG is constituted of Eminent personalities from academic institute and industries and Representative of Directorate of Technical education and UGC and 2 senior faculties of the institute as per the guidelines of TEQIP.
2	Are the recruitment processes and procedures for governing body members rigorous and transparent? Does the Governing Body have actively involved independent members and is the institution free from direct political interference to ensure academic freedom and focus on long-term educational objectives	1.0	Yes. <ul style="list-style-type: none"> <li>Recruitment process and procedure of Governing body is rigorous and transparent.</li> <li>No political interference.</li> <li>Two senior faculties of the institute are incorporated in BoG.</li> </ul>
3	Are the role and responsibilities of the Chair of the Governing Body, the Head of the Institution and the Member Secretary serving the governing body clearly stated?	1.0	Yes. <ul style="list-style-type: none"> <li>Director Dr.S.Mishra is the Member Secretary of the BoG.</li> </ul>
4	Does the Governing Body meet regularly? Is there clear evidence that members of the governing body attend regularly and participate actively? Yes	1.0	Yes. <ul style="list-style-type: none"> <li>BoG Meetings are held regularly, 5 times till December 2013 as follows- <ul style="list-style-type: none"> <li>✓ 17<sup>th</sup> February 2013</li> <li>✓ 26<sup>th</sup> June 2013</li> <li>✓ 15<sup>th</sup> July 2013</li> <li>✓ 16<sup>th</sup> September 2013</li> <li>✓ 19<sup>th</sup> November 2013</li> </ul> </li> </ul>

			<ul style="list-style-type: none"> <li>Members attended meeting regularly.</li> </ul>
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D – EFFECTIVENESS & PERFORMANCE REVIEW OF GOVERNING BODIES			SUPPORTING EVIDENCE
SELF-REVIEW QUESTIONS		Assessment	
1	Does the Governing Body keep their effectiveness under regular review and in reviewing its performance, reflect on the performance of the institution as a whole in meeting its long term strategic objectives and its short term indicators of performance/success ?	1.1	<p>Yes.</p> <ul style="list-style-type: none"> <li>The chairman of BoG, takes keen interest in performance and development of the institution as a whole.</li> <li>BoG regularly reviews the progress from the presentation of the institute.</li> </ul>
2	Does the Governing Body ensure that new members are properly inducted, and existing members receive opportunities for further development as deemed necessary	1.3	<p>Yes.</p> <ul style="list-style-type: none"> <li>Since the BoG formed in the month of February 2013 therefore so far no new member has been inducted however the procedure laid down by NPIU will be followed strictly.</li> </ul>

E – REGULATORY COMPLIENCE		SUPPORTING EVIDENCE
SELF-REVIEW QUESTIONS	Assessment	
<p>Does the Governing Body ensure regulatory compliance* and, subject to this, take all final decisions on matter of fundamental concern to the institution.</p> <p>Does the regulatory compliance include demonstrating compliance with the 'not-for- profit' purpose of education institutions</p> <p>Have there been accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of current accreditation etc.</p>	1.2	<p>Yes.</p> <ul style="list-style-type: none"> <li>BoG chairman/Vice Chancellor has sanctioned amount of Rs-2.68 Cr for the extension of the building apart from TEQIP grant of Rs 50.00/- lakhs from the university fund.</li> </ul> <p>Yes.</p> <ul style="list-style-type: none"> <li>Since this is the state government institute, hence all rules &amp; regulation of DTE Maharashtra, North Maharashtra University Jalgaon and AICTE are followed regarding fees &amp; other financial matters.</li> <li>University is accredited by NAAC, Bangalore.</li> <li>Application for NBA accreditation of the 5 UG courses is in process.</li> </ul>