

Report of
"SOFT SKILL TRAINING PROGRAMME"


2nd – 9th, Jan 2014

Gyanteerth Education, PUNE has submitted a proposal for the Soft Skill training programme. The proposal for this programme has been approved in BoG meeting held on

The detail structure of the programme was as follows:

Pre-Assessment Test – Assigning points to their existing IQ level – Analysis and showing how to improve on the existing IQ level	A day with the group
English Language – Part I – Errors, Usage, Idioms	10 Hrs
English Speaking – Part I – Communication Skills	10 Hrs
Quantitative Skills Enhancer – Part I – General Mathematics	10 Hrs
English Language – Part II – Grammar, Punctuation, Vocabulary	5 Hrs
Quantitative Skills Enhancer – Part II – Modern Mathematics, Data Interpretation, Reasoning	10 Hrs
English Speaking – Part II – Interview Techniques, Group Discussions, Resume writing, Email, Etiquette, Mock Interviews	10 Hrs
Soft Skills Development – Personality Development	5 Hrs
Total	60 Hrs

The programme was conducted during 2-9th Jan 2014. Every day two sessions were conducted, morning session 9:30 am to 1:00 pm and afternoon session 2:00 pm to 6:00 pm. Two faculty members Mrs. Fatima and Mrs. Shraddha Maiskar were conducted the programme in two batches of 45 each from third year B. Tech (Chem. Engg) and M. Tech (Chem Engg). The attendance record of all the students is submitted along with.


(Prof. R. S. Sirsam)
Course Co-ordinator