Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon

02

**Academic/Research Score Proforma as per UGC Regulations-2018 dated 18th July, 2018 &**

**Government Resolution No. Misc-2018 /C.R.56/18/UN-1 Dt. 8th March 2019 and Corrigendum Dt. 10th May 2019**

**For**

**CAS promotions for Associate Professor/ Professor in University Departments**

**For**

**Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences**

**and**

**Faculty of Languages /Humanities / Arts / Social Sciences / Library /Education / Physical Education /Commerce / Management & other related disciplines**

**Part A : General Information and Academic Background**

1. Name ( in Block Letters) :-

2. Name of College:-

3. Department :-

4. Current Designation & Grade Pay :-

5. Date of last Promotion :-

6. Which position and grade pay are you an applicant under CAS?

7. Date of eligibility for promotion :-

8. Address (With Pin Code) :-

Telephone/Mobile No. :-

Email :-

9. Research Degree(s)

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| **Degrees** | **Title** | **University** | **Date of award** |
| M. Phil. |  |  |  |
| Ph.D. |  |  |  |
| D.Sc/D. Litt. |  |  |  |

10. Appointments held

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| **Sr. No** | **Designation** | **Name of Employer** | **Date of** | **Reason of leaving, if any** | **Service on grantable or non-grantable basis** |
| **Joining** | **leaving** |
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11.Orientation / Refresher/ Research Methodology Course/ Workshop/ Syllabus Up-gradation Workshop/ Training Teaching-Learning-Evaluation, Technology Programs’/ Faculty Development Programs of at least one week (5 days) duration, or taken one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOC‘s course

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| **Sr. No** | **Name of the Course** | **Place** | **Duration** | **Sponsoring Agency** |
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12. Tick the appropriate stage your promotion (under CAS) and mentioned whether you fulfill the minimum eligibility requirements indicated therein:

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| **Tick mark (√) the academic level** | **Stages of promotion of****Teachers through CAS** | **Eligibility** | **Eligible****Yes/No** |
|  | Assistant Professor(Stage 3/ AGP Rs. 8000/) to AssociateProfessor (Stage4/AGP Rs. 9000/-) or(Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A) | 1. Assistant Professor who has completed three years of service in Academic Level 12/ Selection grade.
2. A Ph. D. Degree in the subject concerned/allied/ relevant discipline.
3. Any one of the following during last three years: completed one course / program from amongst the categories of Refresher Courses/ Research Methodology Workshops/Syllabus Up-gradation Workshop/Teaching-Learning-Evaluation Technology Program/ Faculty Development Program of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/ program of at least two weeks (ten days) duration); or completed one MOOCs course (with e-certification);or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/ contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.
4. A minimum of seven publications in the peer-reviewed or UGC-listed journals out of which three research papers should have been published during the assessment period.
5. Evidence of having guided at least one Ph.D. candidate.
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|  | Associate Professor(Stage 4/ AGPRs. 9000/- toProfessor (Stage5/AGP Rs. 10000/-) or(Academic Level 13A) to Professor (Academic Level 14) | 1. An Associate Professor who has completed three years of service in Academic Level 13 A.
2. A Ph. D. degree in the subject concerned/allied/ relevant discipline.
3. A minimum of ten research publications in the peer- reviewed or UGC-listed journals out of which three research papers should have been published during the assessment period.
4. Evidence of having successfully guided doctoral candidate.
5. A minimum of 110 Research Score as per Appendix II, Table 2.
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**Part B: Assessment Criteria**

**ASSESSMENT CRITERIA: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

(Since all the activities are based on objectively verifiable records, evidences must be provided to the committee)

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| --- | --- | --- | --- |
| **Sr. No.** | **Nature of Activity** | **Grading Criterion** | **Assessment Years** |
| **20 -20**  | **20 -20**  | **20 -20**  | **20 -20**  | **20 -20**  | **20 -20**  |
| 1 | Teaching$$\left(\frac{Number of classes taught }{total classes assigned}x 100\%\right)$$ | 80% & above – “**Good**”Below 80% but 70% & above-“**Satisfactory”**Less than 70% - “**Not satisfactory”** |  |  |  |  |  |  |
| 2 | Involvement in the University/ College students related activities/research activities | “**Good**“ - Involved in at least 3 activities.“**Satisfactory**”- 1-2 activities.“**Not-satisfactory**” - Not involved / undertaken any of the activities |  |  |  |  |  |  |
| 1. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-coordinator, Warden etc.
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| 1. Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.
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| 1. Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.
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| 1. Organizing seminars/ conferences/ workshops, other college/university activities.
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| 1. Evidence of actively involved in guiding Ph.D. students
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| 1. Conducting minor or major research project sponsored by national or international agencies.
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| 1. At least one single or joint publication in peer reviewed or UGC list of Journals.
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| 1. Any other
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|  | **Overall Grading** |  |

**Note:** Candidate should get ‘satisfactory‘ or ‘good‘ grade in the assessment criterion of at least three/four/five of the last four/five/six years of the assessment period as the case may be.

**Overall Grading:**

* Good: Good in teaching and satisfactory or good in activity at Sl.No.2.

 Or

* Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Sl.No.2.
* Not Satisfactory: If neither good nor satisfactory in overall grading.

**Note:** For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.

**Date of Ph. D. Degree Awarded :**

**Number of Publications :**

1. **During Assessment Period :**
2. **Entire Period :**

**No. of Ph. D. students Awarded :**

**Part C: Methodology for calculating Academic/Research Score**

* Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students’ Ph.D. award letter, etc,.
* The candidate is qualified only if the research score is acquired in **minimum of three categories out of following six categories/activities.**

**Academic/Research Activities:**

1. **Research Papers in Peer-Reviewed or UGC listed Journals**
* per paper-08 (for **Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences)**
* per paper-10 (for **Faculty of Languages /Humanities / Arts / Social Sciences / Library /Education / Physical Education /Commerce / Management & other related disciplines)**

**The Research score for research papers would be augmented as follows :**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

1. Paper in refereed journals without impact factor - 5 Points
2. Paper with impact factor less than 1 - 10 Points
3. Paper with impact factor between 1 and 2 - 15 Points
4. Paper with impact factor between 2 and 5 - 20 Points
5. Paper with impact factor between 5 and 10 - 25 Points
6. Paper with impact factor >10 - 30 Points.

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|  **No** | **Title of the paper with page Nos.** | **Journal name with ISBN/ISSN No** | **Peer-Reviewed or UGC listed Journals** | **Impact Factor, if any (to be determined as per Thomson Reuters list)** | **Number of total authors** | **First/Principal/Corresponding author** | **Self -appraisal ACADEMIC/ RESEARCH SCORE**  | **Verified ACADEMIC/ RESEARCH SCORE by Committee** |
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| **Total of (1)**  |  |

**Note:** If peer-reviewed, write the name of reviewer agency and review number.

**Note:** (a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding

author and 30% of total value of publication for each of the joint authors.

1. **Publications (other than Research papers)**
2. **Books authored which are published**
* International publishers- 12; National Publishers- 10; Chapter in Edited Book -05; Editor of Book by International Publisher- 10; Editor of Book by National Publisher- 08.

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| **Sr. No** | **Title of the Book**  | **Name of the Publisher with address**  | **International/National/Chapter in edited book/ of Book by International Publisher/** **Editor of Book by National Publisher** | **Self appraisal ACADEMIC/RESEARCH SCORE \*** | **Verified ACADEMIC/****RESEARCH SCORE by Committee\*** |
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| **Sub Total of 2(a)** |  |

**(b) Translation works in Indian and Foreign Languages by qualified faculties**

* Chapter or Research paper- 03; Book -08.

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| **Sr. No** | **Title of the Book / Research paper** | **No of authors** | **Self appraisal ACADEMIC/RESEARCH SCORE\*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of 2(b)** |  |
| **Total of (2) ((a) + (b))** |  |

**(3) Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula**

1. **Development of Innovative pedagogy**

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| **Sr. No** | **Innovative pedagogy** | **Course for which it is applied** | **No of authors** | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of (3) (a)** |  |
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1. **Design of new curricula and courses**

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| **Sr. No** | **Title of curricula and courses designed** | **Name of the program** | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of 3(b)** |  |

1. **MOOCs**
* Development of complete MOOCs in 4 quadrants (4credit course)(In case of MOOCs of lesser credits 05 marks/credit)-20
* MOOCs (developed in 4 quadrant) per module/lecture- 05
* Content writer/subject matter expert for each module of MOOCs (at least one quadrant)-02
* Course Coordinatorfor MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)-08

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| **Sr. No** | **Title of the Massive open online Course(s)** | **No of credits** | **No of quadrants**  | **Co-Coordinator/ SME/Writer/ Content Presenter** | **No of Modules** | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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|  | **Sub Total of 3 (c)** |  |

**\* MOOC Quadrants means: Quadrant 1: Video Lectures; Quadrant 2: E-content (supporting material like PPT, Pdf, animation etc); Quadrant 3: Discussion Forum (with Learners); Quadrant 4: Assessment (Objective/Descriptive tests, Quizzes etc)**

1. **E-Content (E-Books/courses under E-PG-pathshala/animated courses etc)**
* Development of e-Content in 4 quadrants for a complete course/e-book- 12
* e-Content (developed in 4 quadrants) per module 05
* Contribution to development of e-content module in complete course/subject/e-book (at least one quadrant)- 02
* Editor of e-content for complete course/ paper /e-book 10

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| **Sr. No.** | **Title of the** **e-Content (s) /subject/e-book(s)** | **No of quadrants /complete courses** | **Writer/ Editor** | **No. of Modules** | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of 3 (d)** |  |
| **Total of 3 ((a) to (d))** |  |

**(4) a) Research guidance**

* Ph. D. awarded per candidate 10; Ph. D. submitted per candidate 05; and M. Phil./P. G. dissertation 02 per degree awarded.
* For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.

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| **Sr.No.** | **Ph.D. / M.Phil./ P.G dissertation** | **Degree awarded/ Thesis submitted** | **Guide/ co-guide** | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of 4 (a)** |  |

1. **Research Projects Completed**
* More than 10 lakhs -10; Less than 10 lakhs- 05.
* Joint Projects: Principal Investigator and Co-investigator would get 50% each.

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| **Sr. No.** | **Title of Project** | **Name of Sponsoring Agency** | **Period** | **Grant /Amount in Lakhs** | **Self appraisalACADEMIC/RESEARCH SCOREScore** | **Verified ACADEMIC/RESEARCH SCOREScore by Committee** |
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| **Sub Total of 4 (b)** |  |

1. **Research Projects Ongoing**
* More than 10 lakhs – 05; Less than 10 lakhs- 02
* Joint Projects: Principal Investigator and Co-investigator would get 50% each.

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| **Sr. No.** | **Title of Project** | **Name of Sponsoring Agency** | **Period** | **Grant/Amount in Lakhs** | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of 4 (c)** |  |

1. **Consultancy- 03**
* Joint Projects: Principal Investigator and Co-investigator would get 50% each.

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| **Sr. No.** | **Type of consultancy** | **Name of consultancy seeking agency** | **Period** | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of 3 (d)** |  |
| **Total of 4 ( (a) to (d))** |  |

 **(5) a) Patents**

* International-10; National- 07

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| **Sr. No.** | **Title of Patent** | **International/National** | **Year** | **Patent/Technology Transfers** | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of 5 (a)** |  |

1. **Awards/Fellowship**
* International -07; National -05

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| **Sr. No.** | **Name of the award /Fellowship**  | **Name of the Academic Body/ Society/Association** | **International /National** | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of 5 (b)** |  |
| **Sub Total of 5 ((a) to(b))** |  |

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| Total research score of activities (1) to (5) |  |

**(6) (a) \*Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)**

* International -10; National -07; State -04

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| **Sr. No.** | **Title of Document** | **International body/Central Government/State Government** | **Year** | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of 6 (a)** |  |

1. **\* Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Note: Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)**
* International (Abroad) -07; International (within country) -05; National -03; State/University -02

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| **Sr. No.** | **Title of the Invited lecture/paper presentations/ full paper in Conference Proceedings** | **Title of Conference/seminar** | **Organized by** | **Level****International/ National/State/ University**  | **Self appraisal ACADEMIC/ RESEARCH SCORE \*** | **Verified ACADEMIC/RESEARCH SCORE by Committee\*** |
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| **Sub Total of 6 (b)** |  |
| **Total of 6 ((a) to (b))** |  |

**Note:** Paper presented if part of edited book or proceeding then it can be claimed only once.

**\*** For the purpose of calculating research score of the teacher, the combined research score from the categories of 6(a) Policy Document and 6(b). Invited lectures/Resource Person/Paper presentation shall have an **upper capping of thirty percent** of the total research score of the teacher concerned.

* Note that the candidate is qualified only if the research score is acquired in minimum of three categories out of six categories/activities.
* Minimum ACADEMIC/RESEARCH SCORE requirement for the promotion of teachers under CAS in university departmentsis as given in following table:

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| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.**  | **Category** | **Assistant Professor (Stage 1/AGP** **Rs.6000/- to****Stage 2/AGP****Rs.7000/-)** | **Assistant Professor (Stage 2/AGP Rs.7000/- to****Stage 3/AGP****Rs.8000/-)** | **Assistant Professor (Stage 3/AGP Rs.8000/-) toAssociate****Professor (Stage****4/AGP Rs.9000/-)** | **Associate Professor****(Stage 4/ AGP****Rs.9000/- to Professor****(Stage 5/AGP****Rs.10000/-)** | **Associate Professor****(Stage 5/ AGP****Rs.10000/- to Professor****(Stage 6/AGP****Rs.12000/-)** |
| 1 | Academic/ResearchScore | - | - | 70  | 110 | - |

**Academic/ Research Score for Direct recruitment**:

Assistant Professor (Stage 3/AGP Rs.8000/-) to Associate Professor (Stage 4/AGP Rs.9000/-) : 75

Associate Professor (Stage 4/ AGP Rs.9000/- to Professor (Stage 5/AGP Rs.10000/-) : 120

I certify that the information provided is correct as per records available with the college/university Department and/or documents enclosed along with the duly filled proforma.

Signature of the teacher

Forwarded through:

Head/Director/Principal

*----------------------------------------- Only for KBC NMU office Use ----------------------------------------------*

**Academic/Research Score:**

|  |  |  |
| --- | --- | --- |
| I | Total research score form activities (1) to (6) |  |
| II | 30% of score in (I) |  |
| III | Total score of activity (6) |  |
| IV | minimum of score (in (II) and in (III)) |  |
| V | Total research score of activities (1) to (5) |  |
| Final research score: score in (IV) + (V) |  |

Whether the score is acquired in minimum of 3 categories or not yes/No.: -----------

**Academic/ Research Score Summery**

Score Approved by Academic/Research Score Verification Committee

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| --- | --- | --- | --- |
| Sr.  | Name of Member | Designation | Sign |
| 1 |  | Chairman |  |
| 2 |  | Member |  |
| 3 |  | Member |  |
| 4 |  | Member |  |
| 5 |  | Member |  |
| 6 |  | Member |  |
| 7 |  | Member |  |
| 8 |  | Member |  |
| 9 |  | Member |  |
| 10 |  | Member |  |

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