**Revised API Pro forma as per 4th Amendment (New UGC Regulation)dated 11 July 2016**

**For**

**CAS promotions for Assistant Professor/ Associate Professor/ Professor and Direct Recruitment of Associate Professor/ Professor in Universities and Colleges.**

**For**

**Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences**

**Part A : General Information and Academic Background**

1. Name ( in Block Letters) :-

2. Name of College:-

3. Department :-

4. Current Designation & Grade Pay :-

5. Date of last Promotion :-

6. Which position and grade pay are you an applicant under CAS?

7. Date of eligibility for promotion :-

8. Address (With Pin Code) :-

Telephone No :-

Email :-

9. Academic Qualifications (S.S.C. till post graduation) :-

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Examinations | Name of the Board/ University | Year of Passing | Percentage of marks obtained | Division/ Class/Grade | Subject |
| S.S.C. |  |  |  |  |  |
| H.S.C. |  |  |  |  |  |
| Bachelor Degree |  |  |  |  |  |
| Master Degree |  |  |  |  |  |
| Any other |  |  |  |  |  |

**[ 2 ]**

**10. Research Degree(s)**

|  |  |  |  |
| --- | --- | --- | --- |
| Degrees | Title | University | Date of award |
| M. Phil. |  |  |  |
| Ph.D. |  |  |  |
| D.Sc/D. Litt. |  |  |  |

**11. Appointments held prior to joining this institution**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Designation | Name of Employer | Date of | | Salary with Grade Pay | Reason of leaving |
| Joining | leaving |
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**12. Posts held after appointment at this institution:-**

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| --- | --- | --- | --- | --- |
| Designation | Department | Date of actual | | Grade |
|  |  | From | To |  |
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**13. Period of teaching experience:**

P.G. Classes (in years) \_\_\_\_\_\_\_

U.G. Classes (in years) \_\_\_\_\_\_\_

**14. Research Experience excluding years spent for M. Phil / Ph. D (in years)\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**15. Fields of Specialization under the Subject / Discipline**

(a) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(b) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**16 Orientation / Refresher Course/ ISTE - AICTE Sponsored STTP/SBP attended**

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| --- | --- | --- | --- |
| Name of the Course/ Summer School | Place | Duration | Sponsoring Agency |
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**[ 3 ]**

**17.Tick the appropriate stage your promotion under CAS and mentioned whether you fulfill the minimum Academic Performance Requirements indicated therein:**

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| --- | --- | --- | --- | --- |
| **Tick(√) the appropriate** | **Stages of promotion of**  **teachersthrough CAS** | **Service requirement** | **Minimum academic**  **performance requirements** | **Eligible**  **Yes/No** |
|  | AssistantProfessor/  Equivalentcadres fromStage 1 to Stage2 | Assistant Professor in Stage 1and completed four years ofservice with Ph.D. or fiveyears of service who are withM.Phil./PG Degree inProfessional Courses such asLLM, M.Tech, M.V.Sc.,M.D., or six years of servicewho are without Ph.D/M.Phil / PG Degree inProfessional courses. | 1. One Orientation course of 3 weeks duration. 2. One Refresher / ResearchMethodology Course of 2/3 weeks duration. |  |
|  | AssistantProfessor/  Equivalentcadres fromStage 2 to Stage3 | Assistant Professor withcompleted service of fiveyears in Stage 2. | **(i)** One course / programme from among the categories ofrefresher courses, methodology workshops, Training, Teaching - Learning Evaluation Technology Programmes,Soft Skills development Programmes and Faculty Development Programmes of 2/3 week duration. |  |
|  | AssistantProfessor (Stage3) to AssociateProfessor (Stage4) | Assistant Professors withthree years of completedservice in Stage 3. | **(i)** At least three publications in the entire period asAssistant Professor (twelve years). However, in the case of College teachers, an exemption of one publication may be given to M. Phil. holders and an exemption of twopublications may be given to Ph. D. holders.  **(ii)** One course / programme from among the categories of methodology workshops, Training, Teaching-Learning - Evaluation Technology Programmes, Soft Skills development Programmes and Faculty DevelopmentProgrammes of minimum one week duration. |  |
|  | AssociateProfessor (Stage4) to Professor(Stage 5) | Associate Professor with  three years of completed  service in Stage 4. | **(i)**A minimum of five publications since the period that the teacher is placed in stage 3. |  |
|  | Professor (Stage5) to Professor (Stage 6). | Professor with ten years of  completed service  (universities only) | **(i)** Additional credentials are to be evidenced by: (a) postdoctoralresearch outputs of high standard; (b) awards / honours / recognitions / patents and IPR on products and  processes developed / technology transfer achieved; and (c) Additional research degrees like D.Sc., D.Litt., LL.D., etc., |  |

**[ 4 ]**

**Part B: API calculation of category - I, II and III:**

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

(Since all the activities are based on objectively verifiable records, evidences must be provided to the committee)

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Category** | **Nature of Activity** | **Unit of calculation** | | **Self appraisal API Score** | | | **Verified API Score by Committee** |
| **I (a)** | **Direct Teaching** | **Actual Hours spent per academic year** | **Total Hours Spent** | **For Assistant Professor** | **For**  **Associate Professor** | **For Professor** |
| **(1)** | **(2)** | **(3)** | **(4) =(3)/7.5 (Max 70)** | **(5) =(3)/7.75(Max 60)** | **(6) =(3)/7.75(Max 60)** |
| Lectures |  |  |  |  |  |  |
| Practicals |  |
| Tutorials |  |
| Project /Research Supervision |  |
| Any other |  |
| **I(b)** | **Examination Duties** | **Actual hours spent per Academic Year** | **Total hours spent** | **For Assistant Professor** | **For**  **Associate Professor** | **For Professor** | **Verified API Score by Committee** |
| **(1)** | **(2)** | **(3)** | **(4) =(3)/10 (Max 20)** | **(5) =(3)/10 (Max 20)** | **(6) =(3)/10 (Max 10)** |
| Paper Setting |  |  |  |  |  |  |
| Invigilation |  |
| Evaluation of Answer Scripts |  |
| Coordinator /Custodian /member |  |
| Flying Squad |  |
| Cap Director / AO/PO |  |
| Lapses /unfair means Committee |  |
| Examiner/Expert forpractical’s/orals |  |
| Result Preparation |  |
| Any other |  |

**[ 5 ]**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **I(c)** | **Contribution to Innovative Teaching** | **Actual Hours spent per academic year** | **Total Hours Spent** | **For Assistant Professor** | **For**  **Associate Professor** | **For Professor** | **Verified API Score by Committee** |
| **(1)** | **(2)** | **(3)** | **(4) =(3)/10 (Max 10)** | **(5) =(3)/10 (Max 15)** | **(6) =(3)/10 (Max 20)** |
| Innovative teaching learning methodologies |  |  |  |  |  |  |
| Use of ICT |  |
| Interactive course |  |
| Preparation of resource/study materials/Laboratory manuals |  |
| Updating of subject content/ course/ design of curriculum |  |
| Mentoring |  |
| Participatory Learning modules |  |
| Any other |  |  |  |  |  |  |

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| --- | --- |
| **Total of Category I**  **(a)+(b)+(c)** |  |

**1. Direct Teaching 16/14/14 hours per week include the Lectures / Tutorials / Practicals / Project Supervision / Field Work.**

**2. University may prescribe minimum cut-off, say 75%, below which no scores may be assigned in these sub-categories .**

**3. In consonance with established academic and teaching traditions, and with a view to reinforcing a students – centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively,this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the contex and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.**

**Minimum APIs to be applied for the promotion of teachers under CAS in University Departments and Colleges, and weightages for expert assessment is as follows:**

**[ 6 ]**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Category** | **Activity** | **Assistant**  **Professor /**  **equivalent**  **cadres: (Stage**  **1 to Stage 2)** | **Assistant**  **Professor /**  **equivalent**  **cadres: (Stage**  **2 to Stage 3)** | **Assistant Professor (Stage 3) to Assoc.**  **Professor/equivalent**  **cadres (Stage 4)** | **Associate**  **Professor**  **(Stage 4) to**  **Professor**  **/equivalent**  **cadres**  **(Stage5)** | **Professor**  **(Stage 5) to**  **Professor**  **(Stage 6)** |
| I | Teaching-Learning,  Evaluation Related  Activities | 80/Year | 80/year | 75/year | 70/year | 70/year |

**According to the above table the teacher is eligible/not eligible in category I: --------------------**

**[ 7 ]**

**CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

(Since all the activities are based on objectively verifiable records, evidences must be provided to the committee)

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| --- | --- | --- | --- | --- | --- |
| **Category** | **Nature of Activity** | **Unit of calculation** | | **Self appraisal API Score** | **Verified API Score by Committee** |
| **II (a)** | **Students related co-curricular, extension and field basedactivities** | **Actual Hours spent per academic year** | **Total Hours Spent** |
| **(1)** | **(2)** | **(3)** | **(4)=(3)/10 (Max15)** | **(Max15)** |
| Remedial classes/bridge course |  |  |  |  |
| Career counseling |  |
| Study visit/tour/Field work |  |
| Students seminar |  |
| Quiz/Debate/etc |  |
| Industry -implant training and placement activities |  |
| Aviskar, Ashwamedhetcparticipation |  |
| Subject related survey |  |
| NET/SET/GATE workshops/Lectures |  |
| NSS/NCC etc |  |
| Cultural/sports |  |
| Public/popular: Lectures/Talks/Seminars etc |  |
| Community/Social work/SwatchtaAbhiyanetc |  |
| Water/Tree conservation, Blood donation/Alumni meet |  |
| Testing and Analysis |  |
| Any other activities |  |

**[ 8 ]**

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| **II(b)** | **Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities** | **Actual Hours spent per academic year** | **Total Hours Spent** | **Self appraisal API Score** | **Verified API Score by Committee** |
| **(1)** | **(2)** | **(3)** | **(4)=(3)/10 (Max15)** | **(Max15)** |
| Dean/Teacher-in-charge/Management Council member etc |  |  |  |  |
| Director/Head/Principal/ Vice- Principal |  |
| NAAC/IQAC/API/SAP/FIST/ RUSA/TEQIP etcChairman/ Coordinator/ member |  |
| Coordinator/member of Avishkar/ Uvarang, Ashwamedhetc |  |
| Convener/Chairman/ Coordinator/member of conference/ workshop/seminar/Refresher/ Orientation course |  |
| Hostel Warden/sport Inchargeetc |  |
| Admission/Academic/Examination committees/Local management committee/  library committee/Standing Committee/Sexual Harassment & Prevention Committee member etc |  |
| BOS/ Faculty / Academic Council /Senate member |  |
| Examination Reforms/  Institutional Governance |  |
|  | Any other |  |  |  |  |

**[ 9 ]**

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| **II(c)** | **Professional Development activities** | **Actual Hours spent per academic year** | **Total Hours Spent** | **Self appraisal API Score** | **Verified API Score by Committee** |
| **(1)** | **(2)** | **(3)** | **(4)=(3)/10 (Max 15)** | **(Max 15)** |
| Participation in Seminars /  Conferences / Short Term Training Courses / Industrial Trainings |  |  |  |  |
| Talks / Lectures in Refresher / Orientation/ STTP/ Faculty Development course/Colleges |  |
| Membership of associations International/ National/State |  |
| Publications of articles in Proceedings/ newspaper/magazine etc not covered in Category III. |  |
| Dissemination/Radio Talks etc |  |
| Chairman for subject related event like. M. Phil/Ph.D. viva/Referee for M. Phil./Ph. D. thesis/ Referee for subject Journals/Editors of subject Journals |  |
|  | Session chairman/sectional president for Conference/ Seminar/workshop etc |  |  |  |  |
|  | Any other |  |  |  |  |

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| **Total of category II** |  |

**Minimum APIs to be applied for the promotion of teachers under CAS in University Departments and Colleges, and weightages for expert assessment is as follows:**

**[ 10 ]**

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| **Category** | **Activity** | **Assistant**  **Professor /**  **equivalent**  **cadres: (Stage**  **1 to Stage 2)** | **Assistant**  **Professor /**  **equivalent**  **cadres: (Stage**  **2 to Stage 3)** | **Assistant Professor (Stage 3) to Assoc.**  **Professor/equivalent**  **cadres (Stage 4)** | **Associate**  **Professor**  **(Stage 4) to**  **Professor**  **/equivalent**  **cadres (Stage5)** | **Professor**  **(Stage 5) to**  **Professor**  **(Stage 6)** |
| II | Contribution to corporatelife and management of the department and institution through participation in academic and administrative committees and responsibilities | 50/Assessment period | 50/Assessment period | 50/Assessment period | 50/Assessment period | 100/Assessment period |

**According to the above table the teacher is eligible/not eligible in category II: -----------------**

**[ 11 ]**

**CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS**

(Since the self-assessment score is based on verifiable records, evidences must be provided to the committee)

**III A) RESEARCH PAPERS PUBLISHED:**

**(a) Refereed Journals as notified by UGC#(25 points per publication)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Title of the paper with page Nos.** | **Journal name#with ISBN/ISSN No** | **Whether Journal is notified by UGC? #** | **Impact Factor, if any** | **First/Principal/ corresponding authors/supervisor/mentors** | **Other authors** | **Self appraisal API Score \*** | **Verified API Score by Committee \*** |
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| **Sub Total IIIA(a)** | | | | | | | |  |

**(b) Other reputed Journals as notified by UGC # (10 points per publication)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Title of the paper with page Nos.** | **Journal name with ISBN/ISSN No#** | **Whether Journal is notified by UGC? #** | **First / Principal/ corresponding authors/ supervisor/mentors** | **Other authors** | **Self appraisal API Score\*** | **Verified API Score by Committee\*** |
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| **Sub Total IIIA(b)** | | | | | | |  |

**[ 12 ]**

**III (B) PUBLICATIONS OTHER THAN JOURNAL ARTICLES (BOOKS, CHAPTERS IN BOOKS)**

**(a) Text/Reference, Subject Bookspublished by InternationalPublishers,with ISBN/ISSNnumber as approved by theUniversity and posted on itswebsite. The List will beintimated to UGC.(30 points for single author per book and in case authors are more than one points will be divided equally to the all authors )**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Title of the Book with ISBN/ISSN No** | **Name of the Publisher with address** | **Whether Book is approved by the University and intimated in the UGC? #** | **No of authors** | | **Self appraisal API Score\*** | **Verified API Score by Committee\*** |
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| **Sub Total IIIB(a)** | | | | | | |  |

**(b) Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC. (20 points for single author per bookand in case authors are more than one points will be divided equally to the all authors)**

|  |  |  |  |  |  |  |
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| **Sr. No** | **Title of the Book with ISBN/ISSN No** | **Name of the Publisher with address** | **Whether Book approved by the University and intimated in the UGC? #** | **No of authors** | **Self appraisal API Score\*** | **Verified API Score by Committee\*** |
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| **Sub Total IIIB(b)** | | | | | |  |

**[ 13 ]**

**(c) Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. (15 points for single author per bookand in case authors are more than one points will be divided equally to the all authors)**

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| **Sr. No** | **Title of the Book with ISBN/ISSN No** | **Name of the Publisher with address** | **Whether Book approved by the University and intimated in the UGC? #** | **No of authors** | **Self appraisal API Score\*** | **Verified API Score by Committee\*** |
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| **Sub Total IIIB(c)** | | | | | |  |

**(d) Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC. (10 points for International/ 05 points for National books per chapter) (In case authors are more than one points will be divided equally to the all authors)**

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| **Sr. No** | **Title of the Book with ISBN/ISSN No** | **Name of the Publisher with address** | **Whether Book approved by the University and intimated in the UGC? #** | **No of authors** | **Self appraisal API Score\*** | **Verified API Score by Committee\*** |
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**[ 14 ]**

**\*** Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

**#** Clause 6.0.5 (i) : The University shall identify the journals subject-wise through subject expert committees and forward the recommendations to UGC in the format prescribed by UGC for approval of the UGC Standing Committee. The journals approved from this list, by the UGC Standing Committee, shall be included in the “List of Journals” notified by the UGC. The UGC Standing Committee shall give its recommendations within 60 working days of the receipt of the list from the University. The UGC Standing Committee may also, suo-moto, recommend journals for inclusion in the “List of Journals”. This clause 6.0.5 (i) will be strictly followed by the University.

**III C) RESEARCH PROJECTS:**

1. **Sponsored projects: *Major Projects:*** with grants above Rs. 30 lakhs (20 points per Project) and with grants above Rs. 5 lakhs to Rs. 30 lakhs (15 points per Project). ***Minor Projects***: with grants above Rs. 1 lakhs to Rs. 5 lakhs (10 points per Project).
2. **Consultancy Projects:** Amount mobilized with a minimum of Rs.10 lakhs (10 for every Rs.10 lakhs)
3. **Projects Outcome /Outputs:*Patent / Technology transfer /Product / Process***: ( 30 for each International / 20 for each national level output or patent. Major policy document of International bodies – 30 Central Government – 20, State Govt.-10 Local bodies – 5.

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| **(i) Sponsored projects: Major /Minor projects** | | | | | | | |
| **Sr. No.** | **Title of Project** | **Name of Sponsoring Agency** | **Period** | **Grant /Amount mobilized in Lakhs** | **Major/Minor/Patent/Technology Transfer/product/process** | **Self appraisal API Score** | **Verified API Score by Committee** |
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| **(ii) Consultancy projects:** | | | | | | | |
| **Sr. No.** | **Title of Project** | **Name of Sponsoring Agency** | **Period** | **Grant /Amount mobilized in Lakhs** | **Major/Minor/Patent/Technology Transfer/product/process** | **Self appraisal API Score** | **Verified API Score by Committee** |
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| **(iii) Projects Outcome / Outputs: Patent / Technology transfer / Product / Process** | | | | | | | |
| **Sr. No.** | **Title of Project** | **Name of Sponsoring Agency** | **Period** | **Grant /Amount mobilized in Lakhs** | **Major/Minor/Patent/Technology Transfer/product/process** | **Self appraisal API Score** | **Verified API Score by Committee** |
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**III (D) RESEARCH GUIDANCE: (Ph. D. awarded per candidate 15, Ph. D. submitted per candidate 10 and M. Phil. awarded 05 per candidate)**

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| --- | --- | --- | --- | --- | --- |
| **Sr.No.** | **Ph.D / M.Phil.** | **Degree awarded/ Thesis submitted** | **Guide/ co-guide** | **Self appraisal API Score** | **Verified API Score by Committee** |
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**[ 16 ]**

**III (E) FELLOWSHIPS, AWARDS AND INVITED LECTURES DELIVERED IN CONFERENCES / SEMINARS**

1. **Fellowship/Award: (International award/fellowship 15 pointsper award, National award/fellowship 10 points per award, state/University level award/fellowship 05 points per award)**

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| --- | --- | --- | --- | --- | --- |
| **International/National/State/University levelAwards** | | | | | |
| **Sr. No.** | **Name of the award with dates** | **Academic Body/Society/Association** | **International /National/State/University** | **Self appraisal API Score** | **Verified API Score by Committee** |
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| **International /National/State/University level Fellowships** | | | | | |
| **Sr. No.** | **Name of the fellowship with dates** | **Academic body/ Society/Association** | **International /National/state/ University** | **Self appraisal API Score** | **Verified API Score by Committee** |
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| **Sub Total III E(i)** | | | | |  |

**[ 17 ]**

1. **Invited Lectures/paper presented in Conferences/Seminars:**

**Points per lecture: International 07, National 05, State/University 03.**

**Points per paper presentation: International 05, National 03, State/University 02.**

(The score under this sub-category API points shall be restricted to 20% of the minimum fixed for Category III for ***anyassessmentperiod***)\*

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| **Invited lectures/paper presentations** | | | | | | |
| **Sr No** | **Title of the Invited lecture/paper presentations** | **Title of Conference/seminar** | **Organized by** | **Level**  **International/ National/State/ University** | **Self appraisal API Score** | **Verified API Score by Committee** |
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| **Sub Total IIIE(ii)Sub Total IIIE(ii)**  **(API points shall be restricted to 20% of the minimum fixed for Category III for *any assessment period)*\*\*** | | | | | |  |

**\*\* For CAS: Assistant Professor / equivalent cadres: (Stage 1 to Stage 2): Max 4 API score,; Assistant Professor / equivalent cadres: (Stage 2 to Stage 3): Max 10 API score; Assistant Professor (Stage 3) to Assoc. Professor/equivalent cadres (Stage 4) : Max 15 API score; Associate Professor (Stage 4) to Professor /equivalent cadres (Stage 5): Max 20 API score and Professor (Stage 5) to Professor(Stage 6): Max 80 score.**

**\*\* FOR Direct recruitment: 20% of the minimum fixed for Category III.**

**III (F) DEVELOPMENT OF E-LEARNING DELIVERY PROCESS/MATERIAL (10 points per module)**

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| **Sr .No.** | **e-learning delivery process/material** | **Title of the process/material** | **Details of the website** | **No of modules developed** | **Self appraisal API Score** | **Verified API Score by Committee** |
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| **Sub Total III F** | | | | | |  |

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| **Total of Category III** |  |

**[ 18 ]**

**\* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors. # The University shall identify the journals subject-wise through subject expert committees and forward the recommendations to UGC in the format prescribed by UGC for approval of the UGC Standing Committee. The journals approved from this list, by the UGC Standing Committee, shall be included in the “List of Journals” notified by the UGC. The UGC Standing Committee shall give its recommendations within 60 working days of the receipt of the list from the University. The UGC Standing Committee may also, suo-moto, recommend journals for inclusion in the “List of Journals”. The clause 6.0.5 (i) will be strictly followed by the University.**

**Minimum APIs to be applied for the promotion of teachers under CAS in University Departments and Colleges, and weightages for expert assessment is as follows:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Category** | **Activity** | **Assistant**  **Professor /**  **equivalent**  **cadres: (Stage**  **1 to Stage 2)** | **Assistant**  **Professor /**  **equivalent**  **cadres: (Stage**  **2 to Stage 3)** | **Assistant Professor (Stage 3) to Assoc.**  **Professor/equivalent**  **cadres (Stage 4)** | **Associate**  **Professor**  **(Stage 4) to**  **Professor**  **/equivalent**  **cadres (Stage5)** | **Professor**  **(Stage 5) to**  **Professor**  **(Stage 6)** |
| III | Research and Academic  Contributions-Minimum Score  required - to be assessed  cumulatively | 20/Assessment period | 50/Assessment period | 75/Assessment period | 100/Assessment period | 400/Assessment period |
| II+III | Minimum total API score underCategories II and III$ | 90/Assessment period | 120/Assessment period | 150/Assessment period | 180/Assessment period | 600/Assessment period |

**$ Teachers may score the balance of points from either Category II or Category III to achieve the minimumscore required under Category II + III.**

**According to the above table the teacher is eligible/not eligible in category II and II+III: ------------**I certify that the information provided is correct as per records available with the college/university Department and/or documents enclosed along with the duly filled proforma.

Signature of the teacher

Forwarded through:

Chairman, IQAC committee Head/Director/Principal

College/university

Formats to be verified by Head/Director/Principal: