



'A' Grade  
NAAC Re-accredited  
(3<sup>rd</sup> Cycle)

॥ अंतरी पेटवू ज्ञानज्योत ॥

**कवयित्री बहिणाबाई चौधरी  
उत्तर महाराष्ट्र विद्यापीठ, जळगाव**

**निविदा सूचना**

कवचौउमवि अंतर्गत वित्त विभागासाठी 'Web Based Software for Finance Department of the University for Development of Submodules for Functional Work' सॉफ्टवेअर खरेदी करावयाचे आहे. त्यासंबंधीची कोऱ्या निविदा संपूर्ण माहिती, अटी व शर्तीसह विद्यापीठाच्या संकेतस्थळावर (Website: [www.nmu.ac.in](http://www.nmu.ac.in)) उपलब्ध करून देण्यात आली आहे. नोंदणीकृत पुरवठाधारकांनी सदरची निविदा विद्यापीठ संकेतस्थळावरून डाऊनलोड करून भरलेली निविदा दि.०६/०५/२०२२ रोजी सायं. ५.०० वाजेपर्यंत विद्यापीठाच्या वित्तविभाग, कवचौ उमवि, जळगाव येथे कार्यालयीन वेळेत कामकाजाच्या दिवशी येथे जमा करावी.

सदर निविदा सादर करण्यासाठी शुध्दापत्रक अथवा मुदतवाढ दिल्यास त्या संबंधीची सूचना फक्त विद्यापीठाच्या संकेत स्थळावर प्रसिध्द करण्यात येईल.

जा.क्र.: कवचौउमवि/वित्त विभाग/८/२५०/२०२२

(एस.आर.गोहिल)

दिनांक : २२/०४/२०२२

प्र. वित्त व लेखा अधिकारी



॥ अंतरी पेटवू ज्ञानज्योत ॥  
कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगाव  
**Kavayitri Bahinabai Chaudhari North  
Maharashtra University, Jalgaon.**

**Finance Department**

**Tel. No. (0257) 2257489  
Fax No. (0257) 2258406**

**TENDER DOCUMENTS FOR SUPPLY OF WEB-Based Software for Finance Department of the University for Development of Submodules of Functional Work (like Stock Verification, Budgetary Control, Procurement Systems, Loans & Advances Scheduling, Fees Collection, Grant Mgt., TADA Online Payment, Meeting Mgt., Digitization of Files and Document Management System, etc)**

**REF: - KBCNMU/8/ Software /250/ 2022**

**FOR MORE DETAILS VISIT THE PORTAL OF  
[www.nmu.ac.in](http://www.nmu.ac.in)**

**(Total Pages 01 to 08 )**

**Last Date for Submission of Tender : 06/05/2022 -**

**PART – I**  
**(DETAILS OF THE TENDERER)**

- 1) Name of the Supplier/Firm/Company :
- 2) Name of Director/Partner and Contact No. :
- 3) Mailing address :
- 4) Telephone/Email/ Fax Numbers :
- 5) Constitution of the Company/  
Partnership Firm/Pvt./Public Ltd. Co. :
- 6) Experience in business (Min. 5 Years) :
- 7) \* Income tax return for last three  
Financial years of the Firm  
(Income Min 50 Lakh Average)  
(2019-20,2020-21,2021-22) :
- 8) \* Shop Act. Registration No. :
- 9) \* GST Registration No. :
- 10) \* PAN No. of Firm  
PAN No. of Director/Partner :
- 11) \* Statement of Accounts (i.e. Trading, Profit and loss-:  
Account and Balance Sheet) from last three  
financial years-(2019-20,2020-21,2021-22)
- 12) Details of Earnest Money Rs. 5000/- & :  
Cost of Tender Rs. 1000/-  
( D.D.No. & Date)

(For the items marked (\*) relevant documents must be enclosed with part - I.)

**Signature & Seal of the Tenderer**



॥ अंतरी पेटवू ज्ञानज्योत ॥  
कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगाव  
**Kavayitri Bahinabai Chaudhari North Maharashtra  
University, Jalgaon.**

**Part-II**

**Technical, General and Commercial Conditions of the tender:**

- 1) The tender for Web Based Software for Finance Department of the University for development of Sub modules of Functional Work (**like Stock Verification, Budgetary Control, Procurement Systems, Loans & Advances Scheduling, Fees Collection, Grant Mgt., TADA Online Payment, Meeting Mgt., Digitization of Files and Document Management System etc**) from manufacturer of authorized software developer or service provider.
- 2) **EARNEST MONEY DEPOSIT:** - Vendors are required to submit a Demand Draft of Nationalized Bank of Rs. 5,000/- (Rupees- Five Thousand Only) as Earnest Money Deposit along with the tender. The Demand Draft must be drawn in favour of **Finance and Accounts officer, K.B.C.N.M.U., Jalgaon'**. In addition to Earnest Money Deposit Vendor is required to give a demand draft of Rs.1000/- (Rupees One Thousand only) towards the cost of tender (non-refundable) along with the tender. Offers made without E.M.D. & Cost of Tender will be rejected. If the tenderer, whose tender is accepted, refuses to accept the order, the amount of E.M.D. will be forfeited.
- 3) **Payment:** 100% payment after satisfactory supply and Installation within 30 days from the date of receipt of report.
- 4) **Delivery, Installation Period:** - 30 days from the date of Go Live of each module as per purchase order.
- 5) **Terms of Delivery:** F.O.R. K.B.C.N.M.U., Jalgaon.
- 6) **Security Deposit:** The successful tenderer will have to give security deposit to the extent of 5% of total order value. The amount of security deposit with out any interest thereon will be returned to the tender after satisfactory completion of order. The amount of Security deposit will be forfeited in case of successful bidder refuses/fail to execute the order within stipulated period.
- 7) **Performance Bank Guarantee:** - The successful bidder will have to submit the PBG amount equivalent to 5% of total value of invoice for the period of 60 days beyond warranty period. The same must be submitted along with the invoice.
- 8) Rates mentioned in the commercial bid must be inclusive of GST.
- 9) Tender offer must be valid for a period of 120 days after the date of opening of tender. Any offer failing short of the validity period is liable for rejection.
- 10) All disputes are subject to Jalgaon Jurisdiction.

- 11) Tender is being called in two envelopes system. i.e. the technical bid and commercial bid. The technical bid comprises part-I details of the tenderer, Part-II Technical bid and Part III general and commercial conditions of the tender The Commercial bids comprises Part IV. The tenderer has to submit both the bids in separate envelopes.
- 12) The Tenderer must submit his offer in two separate envelopes A-B envelope-A will contain part I, II, III and Envelope –B will contain part IV both the envelopes must be super cried as “ **TENDER FOR WEB BASED SOFTWARE FOR FINANCE DEPARTMENT OF THE UNIVERSITY FOR DEVELOPMENT OF SUB MODULES OF FUNCTIONAL WORK.**”
- 13) The University reserves the right to accept or reject any or all the tenders from any or all the parties without assigning reason thereof.
- 14) Tender offer should be complete in all respect and as per the format as prescribed by the university. Incomplete offers would not be entertained.
- 15) Copies of shop Act Registration, GST & PAN Card Registration etc. should be enclosed along with part-I
- 16) The University reserves the right to delete/ increase/ decrease items from the schedule of requirement specified in the tender.
- 17) The University reserves the right to accept or reject all or any tender without assigning any reason whatsoever.
- 18) Tender received after due date and time will not be considered whatever may be the reason therefore. In case tender are sent by post / speed post courier etc. It shall be responsibility of the tenderer to ensure that they are received before due date and closing office hours.
- 19) The rates without any corrections or overwriting should be quoted for each individual item separately. Any overwriting or rewriting should be duly countersigned.
- 20) The decision of the University regarding this will be final and shall be binding on tenderer. The University reserves the right to accept or reject the entire tender.
- 21) Service provider is required to submit the layout/print/SOP of each modules which has been developed.
- 22) The Venders black listed by the University are not eligible for submitting the tender. If they do so there tender will not be considered. (An affidavit that the bidder has never been black listed by any government department / government under taking /any other agency as per **Annexure- A**)
- 23) The last date for submission of tender shall be **06/05/2022** upto 17.00 hrs.

Place :- Jalgaon.  
Date :- 22/04/2022

**(S R GOHIL)**  
**Offg. Finance & Accounts Officer**



॥ अंतरी पेटवू ज्ञानज्योत ॥  
कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगाव  
**Kavayitri Bahinabai Chaudhari North Maharashtra  
University, Jalgaon**

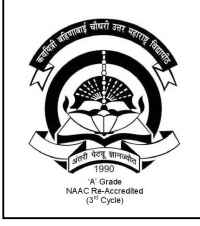
**Technical Bid**

**Tender Part-III**

**Web Based Software for Finance Department of the University for  
development of Sub modules of Functional Work**

Sr. No.	Description of Material / Item/ Work
1	<p>Web Based Software for Finance Department of the University for Development of Sub modules of Functional Work (<b>like Stock Verification, Budgetory Control, Procurement Systems, Loans &amp; Advances Scheduling, Fees Collection, Grant Mgt., TADA Online Payment, Meeting Mgt., Digitization of Files and Document Management System etc</b>)</p> <p><b>NOTE: AMC WILL BE FOR 3 YEARS FROM THE DATE OF INSTALLATION</b></p>

**Signature & seal of the tenderer.**



अंतरी पेटवू ज्ञानज्योत ||  
कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगाव  
**Kavayitri Bahinabai Chaudhari North  
Maharashtra University, Jalgaon.**

**TENDER DOCUMENTS FOR SUPPLY OF** Web Based Software for Finance  
Department of the University for Development of Sub modules of Functional Work

**PART – IV (Commercial Bid)**

**Date :** / /2022

To,  
The offg. Finance & Accounts Officer,  
P.O. Box No. 80, Umavinagar,  
K.B.C., N.M.U. Jalgaon.

**Sub : Submission of Commercial Offer.**

Dear Sir,

In response to your advertisement in “Punya Nagari newspaper dtd 23.04.2022, we hereby submit our best possible rates for items mentioned in technical bid (Part-III) for design & development of Software for Finance Section sub modules of Functional work (like Stock Verification, Budgetary Control, Procurement Systems, Loans & Advances Scheduling, Fees Collection, Grant Mgt., T.A.D.A., Online Payment, Meeting Mgt..etc.)

<b>A) Design of Menu</b>			
• Main Menu	Qty 1	Price Rs. _____/-	
• Sub Menu	Qty 1	Price Rs. _____/-	
• Footer Menu	Qty 1	Price Rs. _____/-	
Note for additional remarks :			
<b>B) Design of Pages</b>			
• Static Pages	Qty 1	Price Rs. _____/-	
• Dynamic Pages	Qty 1	Price Rs. _____/-	
• Admin Pages	Qty 1	Price Rs. _____/-	
Note for additional remarks :			

<b>C) User Creation</b>			
• User 1, 2, 3, 4	Qty 1	Price Rs. _____/-	In upward/ downward authorization hierarchy (per user)
• Admn User	Qty 1	Price Rs. _____/-	
Note for additional remarks :			

<b>D) Web Hosting</b>			
• On Cloud	Space in GB	Price Rs. _____/-	
• On KBCNMU Server		Price Rs. _____/-	
• On Suppliers' Server		Price Rs. _____/-	
Note for additional remarks :			

<b>E) DMS System</b>	
1) Scanning of document with its ID	Price Rs. _____/-
2) Merging of Scanned documents as file	Price Rs. _____/-
3) Uploading of document or file to SAP system	Price Rs. _____/-

**Other Terms & conditions:-**

- 1) Design of Database must be in SQL tables can be available for interlinking with each modules/ page, and reports must have export facility in excel/dbf/PDF etc, if required.
- 2) Modules must be compatible with SMS & e-mail facility for response or update to concerns. Charges for SMS can be shares as per standard rates.
- 3) The system to be provided must be user friendly and payment will be released on satisfactorily completion of each stage.
- 4) Annual maintence of software will be free for initially three years.
- 5) Dispute, if any, will be subject to Jalgaon Jurisdiction and settled as per the decision of Hon'ble Vice-Chancellor of the University.
- 6) Service providers are suggested to make more effective software for using all above Modules / Programmes

**Name of supplier with  
Seal/stamp & contact number**



**DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.**

**(To be executed & attested by Public Notary/Executive Magistrate on Rs.200/- non judicial Stamp paper by the bidder)**

I/We \_\_\_\_\_ Manufacture / Partner(s)/  
Authorized Distributor /agent of M/S. \_\_\_\_\_

hereby declare that the firm/company namely M/s. ----- has not been blacklisted or debarred in the past by Union / State Government or by any other organization from taking part in tenders in India.

Or

I / We \_\_\_\_\_ Manufacture / Partner(s)/ Authorized Distributor/agent of M/s. -----hereby declare that the Firm/ company namely M/s.----- was blacklisted or debarred by Union / State Government or any Organization from taking part in tenders for a period of \_\_\_\_\_ years w.e.f. \_\_\_\_\_ to \_\_\_\_\_. The period is over on \_\_\_\_\_ and now the firm/company is entitled to take part in tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected/cancelled by University and EMD / SD shall be forfeited. In addition to the above University will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Name \_\_\_\_\_

Address \_\_\_\_\_

Attested:  
(Public Notary / Executive Magistrate)